

A meeting of the **CABINET** will be held in the **CIVIC SUITE (LANCASTER/STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **TUESDAY, 18 OCTOBER 2022** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. MINUTES (Pages 3 - 8)

To approve as a correct record the Minutes of the meeting held on 20th September 2022.

Contact Officer: H Peacey - (01480) 388007

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary, other registerable and non-registerable interests in relation to any Agenda item. See Notes below.

Contact Officer: Democratic Services - (01480) 388169

3. COMMUNITY INFRASTRUCTURE LEVY SPEND ALLOCATION (Pages 9 - 34)

To receive a report inviting the Cabinet to consider recommendations relating to infrastructure projects seeking funding in whole or in part from an amount of the Community Infrastructure Levy (CIL) monies received to date.

Executive Councillor: T Sanderson.

Contact Officer: C Burton - (01480) 388724

7 day of October 2022



Head of Paid Service

Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council's Constitution](#)

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The District Council also permits filming, recording and the taking of photographs at its meetings that are open to the public. Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

Please contact Habbiba Peacey, Democratic Services Officer, Tel No: (01480) 388007 / e-mail: Habbiba.Peacey@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Cabinet.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the CABINET held in the CIVIC SUITE (LANCASTER/STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN on Wednesday, 21 September 2022

PRESENT: Councillor S J Conboy – Chair.

Councillors L Davenport-Ray, S W Ferguson, M A Hassall, B M Pitt, T D Sanderson, S L Taylor and S Wakeford.

APOLOGY: An Apology for absence from the meeting was submitted on behalf of Councillor B A Mickelburgh.

IN ATTENDANCE: Councillor J Kerr.

28 HER MAJESTY QUEEN ELIZABETH II

The Cabinet stood in a Minutes Silence to reflect upon and remember the life and reign of Her Majesty Queen Elizabeth II who passed away on 8th September 2022.

29 MINUTES

The Minutes of the meeting held on 19th July 2022 were approved as a correct record and signed by the Chairman.

30 MEMBERS' INTERESTS

No declarations were received.

31 MARKET TOWNS PROGRAMME - AUTUMN UPDATE

Due to the reasons contained within the report and having obtained the agreement of the Chairman of the Overview and Scrutiny Panel (Performance and Growth), this item of business was considered under the Special Urgency Provisions - Section 16 of the Access to Information Procedure Rules, as contained in the Council's Constitution, in accordance with Section 100B (4) (b) of the Local Government Act 1972.

Consideration was given to a report by the Corporate Director (Place) providing an update on activity across the strands of the Market Towns Programme, in particular, the activity on the St Neots Fund Future High Street highways related projects, the planned wider engagement in the draft masterplans for St Ives, Ramsey and Huntingdon and the imminent external funding opportunities.

In introducing the report, the Executive Councillor for Jobs, Economy and Housing reported that a series of consultation and engagements events were being undertaken and that a new team was now in place to help deliver this work with a Programme Manager due to commence in post from October 2022. The

engagement events encouraged local members to recognise the need for productive plans to be worked up to the benefit of local communities. He then drew the Cabinet's attention to the views of the Overview and Scrutiny Panel (Performance and Growth) where it was noted that recordings of sessions would be sent to Town and Parish Clerks.

The Executive Councillor for Community and Health commented that he would like to see the resurrection of the Wayfinding Project and encouraged the Cabinet to be mindful of the way messages were delivered to the community which often frustrated the public rather than the content of the message itself. He went on to state that this often left communities feeling that they had not been consulted upon. In discussing signage across the Market Towns, it was noted that efficiencies would be identified as part of this work.

The Managing Director then made comment upon the need for the Council to be mindful of ongoing revenue costs associated with projects and the need to work in partnership with local communities and partners to ensure effective delivery of projects.

In welcoming the Local Growth Fund Bid for Ramsey Great Whyte Enhancements and in response to a question raised by the Executive Councillor for Planning, the Executive Councillor for Jobs, Economy and Housing reported that a decision from the Cambridgeshire and Peterborough Combined Authority was expected in October 2022.

Having acknowledged the apprehension which existed amongst some communities over the proposed plans, the Executive Councillor for Jobs, Economy and Housing reported that he would continue to engage with such communities and was due to attend a meeting with Ramsey Town Council the following week.

Having expressed their wish to discuss the content of Appendix 1 (a copy of which is appended in the Annex to the Minute Book), the Cabinet agreed to move the meeting into private session.

32 EXCLUSION OF PRESS AND PUBLIC

RESOLVED

that the public be excluded from the meeting because the business to be transacted contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information).

33 MARKET TOWNS PROGRAMME - AUTUMN UPDATE (CONTINUED)

The Executive Councillor for Jobs, Economy and Housing then drew the Cabinet's attention to the financial position in respect of the Market Towns Programme which Cabinet Members welcomed. It was anticipated that future reports would continue to include financial details of the Market Towns Programme projects.

34 RE-ADMITTANCE OF PUBLIC

RESOLVED

that the public be re-admitted to the meeting.

35 MARKET TOWNS PROGRAMME - AUTUMN UPDATE (CONTINUED)

Whereupon, the Cabinet

RESOLVED

- (a) to note progress on the Market Towns Programme over the last quarter;
- (b) to note that reports would be brought back to Cabinet on a quarterly basis updating on any contracts that have been entered into through the previous Cabinet delegation; and
- (c) to note the latest update on the Market Towns Programme finances and resources.

36 CORPORATE PERFORMANCE REPORT 2022-23 QUARTER 1

With the aid of a report prepared by the Business Intelligence & Performance Manager (a copy of which is appended in the Minute Book) the Cabinet considered progress made against the Key Actions and Corporate Indicators listed in the Council's Corporate Plan 2022/23 for the period 1 April to 30 June 2022. The report also incorporated progress on the current projects being undertaken by the Council.

The Executive Councillor for Customer Services summarised the progress made in delivering the Key Actions for 2022/23 over the reporting period where the Cabinet were pleased to note that with the exception of one, all were on track. In respect of Corporate Indicators, 100% of these were either on track or within acceptable variance. In terms of the latter, it was hoped that of the 9 reported, 5 of these would be on track by the end of the reporting year and an explanation was delivered on the 4 that were likely to remain amber (but within acceptable variance).

Corporate projects had progressed well with only one identified as being significantly behind schedule. This project related to the Revenue and Benefits Services' e-Billing project. In his concluding remarks, the Executive Councillor for Customer Services stated that he was mindful of the impact of the winter and recent government announcements concerning the cost of living and energy crisis which was likely to impact upon performance levels in the future.

The Cabinet discussed the extensive work undertaken by the Council under the Homes for Ukraine scheme and the future plans for it now the initial six month period had come to an end. Assurances were delivered that the Council would continue to support guests and hosts in their journey towards guests living and working independently. The Executive Leader also commented that there was active dialogue with Ministers about the scheme. Cabinet Members also acknowledged that the support provided by Huntingdonshire exceeded that

provided by other local authorities nationally and commended services across the organisation for the extraordinary levels of support given.

In receiving the views of the Overview and Scrutiny Panel (Performance and Growth), it was

RESOLVED

that Cabinet note the progress made against the Key Actions and Corporate Indicators in the Corporate Plan and current projects, as summarised in Appendix A and detailed in Appendices B and C of the report now submitted.

37 FINANCE PERFORMANCE REPORT 2022-23 QUARTER 1

A report by the Director of Finance and Corporate Resources was submitted (a copy of which is appended in the Minute Book) presenting details of the Council's projected financial performance for 2022/23.

Following a brief explanation from the Deputy Executive Leader and Executive Councillor for Planning, it was reported that the forecast outturn at the end of quarter 1 was £21,789m which reflected a forecast overspend of £275,000 attributed to reductions in income from Development Management, Car Parks and One Leisure together with increased staffing costs in the Leisure and Health and Development Management services. In respect of the capital programme, it was reported that following some re-phasing of the budget, this was now at £39,674m. The Cabinet were pleased to note that the Commercial Investment Strategy continued to generate a good level of return for the Council.

The Director of Finance and Corporate Resources then went on to advise that she was mindful of the recent announcements concerning the energy crisis and the impact this would have upon the Council. The matter would remain under review.

In response to a question raised by the Executive Councillor for Climate and Environment, the Corporate Director (People) advised that the reduction in Council Tax and collection rates when compared to the previous year was likely to be attributed to the transition towards Universal Credit and undertook to provide a definitive response outside of the meeting.

Other matters that were discussed included the mitigations in place to reduce the reported overspend and the potential impact of the cost of living and energy crisis upon One Leisure memberships and local businesses. The Managing Director confirmed that she, together with the Director of Finance and Corporate Resources, were networking and discussing with other peers such issues with a view to making pragmatic choices to the benefit of the Council as well as highlighting and cascading information down at weekly and bi-weekly meetings with service managers.

In noting the views of the Overview and Scrutiny Panel (Performance and Growth), the Cabinet

RESOLVED

- (a) to consider and comment on the financial performance to the end of June 2022, as detailed in Appendix 1 and summarised in paragraph 3.2 of the report now submitted; and
- (b) to also consider and comment on the capital financial performance at the end of June 2022, as detailed in Appendix 1 and summarised in paragraph 3.3 of the report now submitted.

38 LONDON-LUTON AIRPORT WORKING GROUP

In receiving background from the Executive Councillor for Customer Services and the Democratic Services Officer on the proposal to appoint 3 Members to serve on the London-Luton Airport Working Group, it was reported that the flight paths from the airport were now affecting areas of South Cambridgeshire and Huntingdonshire which had not formed part of the original consultation. The areas within Huntingdonshire that were affected included Waresley, Great Gransden and Abbotsely. A public meeting had been held in July 2022 where 145 residents had reported a negative impact upon their communities. A suggestion was made by the Executive Councillor for Corporate and Shared Services to explore an option for the flight stack to operate over the English Channel. In concurring with the need to set up a Working Group to review these issues, the Cabinet

RESOLVED

that Councillors N Hunt, S Ferguson and R J West be appointed to serve on the London-Luton Airport Working Group for the ensuing Municipal Year.

39 EXCLUSION OF PRESS AND PUBLIC

RESOLVED

that the public be excluded from the meeting because the business to be transacted contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information).

40 HINCHINGBROOKE COUNTRY PARK - UPDATED BUSINESS CASE

Due to the reasons contained within the exempt report and an imminent decision being required and having obtained the agreement of the Chairman of the Overview and Scrutiny Panel (Customers and Partnerships), this item of business was considered under the Special Urgency Provisions - Section 16 of the Access to Information Procedure Rules, as contained in the Council's Constitution, in accordance with Section 100B (4) (b) of the Local Government Act 1972.

Councillor J Kerr, Chair of Overview and Scrutiny Panel (Customers and Partnerships) was in attendance for this item.

The Cabinet gave consideration to an exempt report by the Assistant Director (Recovery) (a copy of which is appended in the Annex to the Minute Book) on the updated business case relating to Hinchingsbrooke Country Park.

A detailed explanation was delivered by the Executive Councillor for Leisure, Waste and Street Scene on the developments to date.

Councillor J Kerr, Chair of the Overview and Scrutiny Panel (Customers and Partnerships) outlined the comments she had received from the Panel following the abandonment of their meeting on 8th September 2022 in light of the announcement of the death of Her Majesty Queen Elizabeth II. Each comment raised was responded to at the meeting by the Executive Councillor for Leisure, Waste and Street Scene.

Following debate on the matter and having been satisfied with the explanation provided by the Executive Councillor for Leisure, Waste and Street Scene, it was

RESOLVED

that recommendations (a) to (d) inclusive contained within the exempt report now submitted be approved.

Chair

Public
Key Decision - Yes

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter: Community Infrastructure Levy Spend Allocation
Meeting/Date: Cabinet – 12 October 2022
Executive Portfolio: Executive Councillor for Planning
Report by: Chief Planning Officer
Ward(s) affected: All

Executive Summary:

The Community Infrastructure Levy (CIL) is a planning charge, introduced by the Planning Act 2008 as a tool for local authorities in England and Wales to help deliver infrastructure to support the development of the area. It came into force on 6 April 2010 through the Community Infrastructure Levy Regulations 2010. Huntingdonshire District Council became a CIL charging authority in May 2012.

Local authorities must spend the levy on infrastructure needed to support the development of their area. This helps to deliver across several the Council's Corporate Plan priorities for 2022/23 but specifically:

- Improving housing provision.
- work closely with towns and parishes to widen knowledge around the Community Infrastructure Levy and how local communities can access these funds.

In October 2020 Cabinet approved a revised approach to the governance arrangements for allocating the funds held by Huntingdonshire District Council as the 'Strategic Proportion'. Under these arrangements Cabinet is to consider applications received seeking over £50,000. Any requests of £50,000 or less have been agreed in line with delegated powers. This is the first round for the 2022/2023 financial year. An update on the projects authorised for CIL spend prior to this current round is given in the report. Also included are three current projects that we are recommending for an extension of time which include Warboys village hall, Buckden safe cycle route and Ramsey skate park.

The latest funding round was launched on 4th July 2022 with a closing date of 28th August 2022. Bids received within that round for CIL funding towards infrastructure projects have been assessed by officers to reach the recommendations within this report.

Since the last funding round, an urgent application was authorised by the serving Leader for works to Ramsey Pavilion Hub. This application was assessed and recommended for approval following the process for applications for £50,000 or less. It was agreed to fund the project up to £33,000 with a total project cost of £585,000.

Recommendation(s):

The Cabinet is

RECOMMENDED

- a) Note the information on projects previously allocated or in receipt of funding commitments and the updates on their delivery (see Appendix 1).
- b) Agree officer recommendations for projects submitted in this round for over £50,000 CIL funding as detailed in Section 4.
- c) Note the bids submitted in this round and the emergency application for £50,000 or less CIL funding and the approvals in line with delegated authority (see Appendix 2).
- d) Agree an extension of time for Warboys Village Hall until 31st December 2023.
- e) Agree an extension of time for Buckden safe cycle project until 31st May 2023.
- f) Agree an extension of time for Ramsey Skate Park to 31st December 2023.

1. PURPOSE OF THE REPORT

- 1.1 The purpose of the report is to invite the Cabinet to consider recommendations relating to infrastructure projects seeking funding in whole or in part from an amount of the Community Infrastructure Levy (CIL) monies received to date.

2. WHY IS THIS REPORT NECESSARY/BACKGROUND

- 2.1 The Community Infrastructure Levy (CIL) was first referred to in the Planning Act 2008 and was formally introduced through the CIL Regulations 2010 (as amended). The CIL spreads the burden of paying for infrastructure to all developments, not just major ones, as it is a requirement across all developments.
- 2.2 The Huntingdonshire Developer Contributions Supplementary Planning Document (SPD) was adopted in December 2011 with the CIL Charging Schedule being approved in April 2012 by full Council and implemented with effect from 1st May 2012.
- 2.3 The requirement for infrastructure to support new development is a high priority and CIL continues to be implemented across the country with government enabling and directing local authorities to obtain contributions by charging a Community Infrastructure Levy on new development, in addition to negotiating Section 106 planning obligations with a developer where applicable.
- 2.4 Up to 5% of CIL receipts each financial year may be retained for administration costs. 15% - 25% of CIL receipts – the ‘meaningful proportion’ – are passed to parish/town councils in line with the CIL regulations 2010 (as amended) and the localism act 2011 and the total amount transferred to parish/town councils has increased each year in line with receipt increases. The remaining 70-80%, the strategic proportion, is available for Huntingdonshire District Council as the charging authority to spend on the provision, improvement, replacement, operation, or maintenance of infrastructure to support the development of its area.
- 2.5 An update on the projects allocated CIL funding previously can be found at Appendix 1.
- 2.6 Under approved governance arrangements, the Cabinet is to consider applications for CIL funding over £50,000. Any requests of £50,000 or less have been considered and approved in line with delegated authority and are detailed at Appendix 2. The total amount of funding to be considered for allocation in a financial year will not exceed £500,000 for allocations of £50,000 or less, including those for non-parished areas. This report relates to the first funding round for the 2022/23 financial year.

- 2.7 Three previously approved applications are also submitted for consideration on extensions of time as noted below.

Warboys Village Hall Project

- 2.8 An up to £200,000 CIL allocation was approved at Cabinet on 18th July 2019 towards the Warboys village hall scheme. This offer was granted an extension of time until 30th July 2022.
- 2.9 As a consequence of delays to this scheme, beyond the control of the applicant the project, the total cost has increased. The increase in the cost of materials means the Parish council is looking for additional funding or a loan to meet the additional costs.
- 2.10 The Parish Council have confirmed that the Architects are working on the structural designs, following the granting of Planning Permission in June this year.
- 2.11 The milestones of this project have changed due to the matters noted in the paragraphs above and so it is recommended that an extension of time is given for completion of the project to 31st December 2023. The Parish are sourcing the shortfall in funding themselves and the delays were beyond their control.

Buckden – Huntingdon Safe Cycling and Walking Route Project

- 2.12 An up to £100,000.00 CIL allocation was approved at Cabinet on 18th March 2021 towards the improvements to the cycle/footway including a safer crossing point at Buckden Road, Brampton. This project was offered under a time limit of 12 months to allow details of the future maintenance arrangements, confirmation of landowner consent and an updated business case to be provided. It has been confirmed that County Council own the land and will be responsible for future maintenance.
- 2.13 Whilst there have been delays due to review of options and speed monitoring working needing to be undertaken, the project is now back on track with a revised completion date of May 2023. It is recommended to approve an extension of time to 31st May 2023 for the completion of this project as it is now on track with clear benefits to the local community.

Ramsey Skate Park Project

- 2.14 An up to £50,000 CIL allocation was approved under delegated authority on 22nd October 2021 towards the Ramsey Skate Park project. The funding was offered for 12 months subject to details of costings being confirmed once the tender process has been completed, confirmation of the land transfer and confirmation of the Big Local Lottery Funding details.
- 2.15 Problems have been identified with the size of the attenuation basin on the original site creating questions on the location of the skate park. Whilst the

issues are being investigated it is recommended that an extension of time is granted on this until 31st December 2023.

3. OPTIONS CONSIDERED/ANALYSIS

3.1 In July 2022, stakeholders were invited to submit on-line proforma applications for funding from the Strategic Portion of CIL, in line with guidance issued and available on the [CIL Funding webpages](#). Projects submitted have been reviewed to ensure they meet the criteria for CIL funding.

3.2 The levy is intended to focus on the provision of new infrastructure and should not be used to remedy pre-existing deficiencies in infrastructure provision unless those deficiencies will be made more severe by new development. It can be used to increase the capacity of existing infrastructure or to repair failing existing infrastructure if that is necessary to support new development.

3.3 In considering spend allocation, the potential support a number of strategic infrastructure projects may need in the near future should be noted i.e., if all the money received to date is allocated to other projects, it may not be possible to provide these strategic projects with the funding they may need over the next few years to be delivered. As required under legislation, the Council has stated in the Infrastructure Funding Statement (IFS) 2020-2021 that CIL funds would be approved in line with the governance process and could be allocated towards:

- Strategic Transport including items such as A428, A141, A14, A1, and East West Rail; and
- Supporting the delivery of growth in the District, as identified in the Infrastructure Delivery Plan (IDP), and HDC's Corporate Plan.

3.4 Detail on the bids submitted in response to the current round for CIL funding are outlined in section 4 below.

3.5 CIL allocations previously reported as completed at Cabinet are not referenced again in this update.

3.6 Since the last report Holywell-cum-Needingworth have withdrawn their project for the construction of a new community building, which was considered by Cabinet on 3rd March 2021 and approval given for £49,500 CIL funding. The Parish Council has now decided to move into an existing building.

3.7 There is circa £26m of CIL receipts now currently available for spend on further infrastructure projects.

4. PROPOSALS FOR FUNDING FROM STRATEGIC CIL MORE THAN £50,000.00

4.1 Detail on the bids submitted in response to the current round for over £50,000.00 CIL funding, which require Cabinet approval, as outlined in para 2.6 above, are stated below with the officer recommendations.

Project bids for £50,000.00 or less will be considered at a meeting on 3rd October 2022 in accordance with delegated authority, also outlined in para 2.6 above. Information on these bids can be found at Appendix 2 to this report, including the decisions reached, and is for Members to note.

4.2 Monks Wood Specialist Police Training Facility.

PROJECT PROPOSED	LOCATION	CIL FUNDING REQUESTED	TOTAL COST	%CIL ASK
SPECIALIST POLICE TRAINING FACILITY	SAWTRY	£3,825,300.00	£12,300,000.00	31%

Project Summary: £3,825,300.00 CIL request for proposed new facility to meet the statutory requirements to train police across Cambridgeshire, Bedfordshire and Hertfordshire. This includes a new shooting range, accommodation, classroom space, training rooms (including replica buildings), taser training facilities and fitness rooms.

Officer Analysis: Decline based on information submitted. Appendices to business plan (BP) not submitted. Need for the facilities based on growth is not highlighted, albeit population growth would benefit as well as existing. The financial elements are not shown in full and apportioned as to how the CIL if approved would cover the needs for Cambridgeshire rather than the 3 counties. This may be covered in the License between the police authorities but not explained fully enough. The BP does not detail current to future facilities to show if this will be an improvement on what they currently have. It is noted that the current facility at Alconbury Weald is unlikely to be available after 2023 due to the ongoing delivery of the strategic site.

Recommendation: DECLINE

4.3 Sawtry Greenfields Pavilion Redevelopment.

PROJECT PROPOSED	LOCATION	CIL FUNDING REQUESTED	TOTAL COST	%CIL ASK
PAVILION REDEVELOPMENT	SAWTRY	£80,000.00	£800,000.00	10%

Project Summary: £80,000.00 CIL request for proposed extension to current sports pavilion at Greenfields Sports Field, Sawtry. The new pavilion will include:

- 4 changing rooms,
- 2 officials rooms,
- toilet facilities,
- kitchen,
- club room

- storage.

Officer Analysis: This project is well funded by other sources and part of the HDC football strategy. It is implementation that would improve the existing offering and would support the growth in the Key Service Centre of Sawtry.

Recommendation: APPROVE *subject to* 1) Confirmation of full funding, including any S106, other external funding bid decisions and contingency; 2) Risk assessment submission; 3) Confirmation of linked milestones and; 4) Confirmation they can enter a legal contract.

In light of the other external funding confirmation required, it is suggested this is time limited for 18 months to enable all match funding to be sought. After this time Members would be updated on the project and a new timeline, if full funding achieved.

4.4 Air Ambulance Facility, Clinical Training And Visitor/Community Hub (MAGPAS).

PROJECT PROPOSED	LOCATION	CIL FUNDING REQUESTED	TOTAL COST	%CIL ASK
AIR AMBULANCE FACILITY, CLINICAL TRAINING AND VISITOR/COMMUNITY HUB	ALCONBURY WEALD	£750,000.00	£7,000,000.00	11%

Project Summary £750,000. 00 CIL request for proposed:

- new Air Ambulance operational airbase
- headquarters
- clinical training centre, including public/visitor centre with patient facilities and community facilities.

Officer Analysis: This project would support the growth in the population both locally and at a County level. The facilities will also be used locally for training CPR and so improving the health of the local population. The project has received funding from other organisations and the CIL ask is 10% of the total project cost.

Recommendation: APPROVE *subject to* 1) Confirmation of how project is to be fully funded and; 2) Confirmation for what specifically CIL funds are to be paid out on.

4.5 Bentley Close Play Area Refurbishment, Upwood.

PROJECT PROPOSED	LOCATION	CIL FUNDING REQUESTED	TOTAL COST	%CIL ASK
PLAY AREA REFURBISHMENT	UPWOOD	£55,769.00	£61,969.00	90%

Project Summary £ 55,679.00 CIL request for proposed play area improvements to include –

- New play equipment
- New safety flooring
- Biodiversity features including bug houses.

Officer Analysis Although the growth in this location has not been as great as other locations it is surrounded by more substantial growth in RAF Upwood. This project would be to improve the current infrastructure offering and to help improve the mental and physical well being of the community.

Recommendation: APPROVE subject to 1) Confirmation of legal right to carry out the works and; 2) Confirmation that planning permission is not required

4.6 New NHS Health Facility, Alconbury Weald.

PROJECT PROPOSED	LOCATION	CIL FUNDING REQUESTED	TOTAL COST	%CIL ASK
NHS FACILITY	ALCONBURY WEALD	£6,013,388.00	£7,888,400.00	76%

Project Summary £ 6,013,388.00 CIL request for proposed new primary health care facility at Alconbury Weald. This NHS facility would serve the needs of the growing population at Alconbury Weald and surrounding area, including c15,600 – 16,000 expected additional patients. This facility would help be a new concept which would move treatment facilities from hospitals to the more local centre, unlike a traditional GP surgery.

Officer Analysis There is a clear link between the need for this project and CIL. The need for NHS facilities is due to growth in the area and the project will be a huge benefit to the strategic site's local community. The need for this has already been established in the IDP. This is not 100% CIL funded and there is significant growth in the area.

Recommendation: APPROVE subject to 1) Confirmed costings once final plans agreed and the application has been through due process at the

Integrated Care System (ICS) board (previously known as the Clinical Commissioning Group); 2) Planning Permission being granted and; 3) Application being re-submitted through Cabinet once it has gone through due ICS process for update.

4.7 Community Projects, Somersham.

PROJECT PROPOSED	LOCATION	CIL FUNDING REQU ESTED	TOTAL COST	%CIL
COMMUNITY PROJECTS	SOMERSHAM	£128,560.58	£162,560.58	79%

Project Summary £ 128,560.58 CIL request for proposed improvements around the Norwood Building to include:

- Expanding the car park
- Improved groundworks
- Improved lighting
- Replacement wetpour around the children play equipment
- New outside toilet

Officer Analysis This is a group of projects for which the main cost is a toilet block, with one toilet, in the grounds of a community building. There is S106 funding in place for the sports field improvements. Although the car park works are a smaller cost the evidence of links to growth and the need are negligible.

Recommendation: DECLINE

4.8 All Weather Outdoor Pitch, Godmanchester.

PROJECT PROPOSED	LOCATION	CIL FUNDING REQU ESTED	TOTAL COST	%CIL ASK
ALL WEATHER OUTDOOR PITCH	GODMAN - CHES TER	£150,000.00	£800,000.00	19%

Project Summary £ 150,000.00 CIL request for proposed installation of a full sized football pitch all weather (Astro turf) football pitch at Bearscroft, Godmanchester.

Officer Analysis There is a clear link between this project and growth in the area. There are already funds assigned via S106 and this project is referred to in the Football Pitches plan. The outcome of an application to the Football Association for £650,000 is awaited. This project will help improve the physical and so mental well being of the local community, and there has been funding sourced from elsewhere.

Recommendation Approve *subject to* 1) Planning permission being confirmed; 2) Final costings being confirmed and 3) confirmation of the funds £30,124 and £37,655 totalling £67,779.00 to be repaid on receipt of the S106 funds for applications 18/01850/OUT and 19/00489/OUT. The approval is for up to £150,000.00. Should the two aforementioned S106 agreements reach their relevant legal trigger points then the CIL money will be required to be re-paid if already issued. Should both sites go forward this will result in a total of £82,221.00 CIL funding being ultimately paid

4.9 Trapped Culverts for Flood Mitigation, Alconbury.

PROJECT PROPOSED	LOCATION	CIL FUNDING REQU ESTED	TOTAL COST	%CIL A S K
TRAPPED CULVERTS	ALCONBURY	£129,830.00	£138,781.00	94%

Project Summary £ 129,830.00 CIL request for proposed installation of 10 trapped culverts in Alconbury/Alconbury Weston to ease the flooding issues.

Officer Analysis Costs are not clear and responsibilities not confirmed. Should this be provided, ongoing management and maintenance responsibility and financing would also need to be confirmed by the appropriate statutory body. This is to ensure it can demonstrated that this will be effective infrastructure to mitigate flood impacts in the longer term. No other funding confirmed although the application references it is not 100% request. No funding or support confirmed from Local Highways Authority or Environment Agency (EA), noting links referenced to major government funded Alconbury Brook Flood Alleviation Scheme led by EA

Recommendation: Decline

5. SUMMARY OF R1 2022/23 FUNDING REQUEST TOTALS

5.1 Following the recommendations noted in this report, this would leave circa £18m remaining to spend on strategic transport infrastructure and other infrastructure needs as stated in the Huntingdonshire Infrastructure Funding Statement and noted at para 3.3 above.

6. COMMENTS OF OVERVIEW & SCRUTINY

6.1 The Panel discussed the Community Infrastructure Levy Spend Allocation at its meeting on 5th October 2022.

6.2 It was confirmed that the figure in 2.12 of the report should read £100,000 following an enquiry by Councillor Pickering.

- 6.3 Following an enquiry by Councillor Pickering regarding funding to support new developments which had generated the CIL funds, the Panel heard that CIL funds are to support growth and infrastructure across the district and to support the needs of all residents and businesses, funds are not tied to specific developments as is the case for S106 developer obligations. It was confirmed however that the new administration intends to review the governance surrounding CIL arrangements and that this would be done in due course.
- 6.4 Councillors Corney and Gleadow enquired as to whether Parish Councils were aware of the funding available and whether many smaller applications were anticipated. It was clarified to the Panel that projects requesting £50,000 or less CIL funding could be determined under the delegated authority approved by the Cabinet in 2020. It was further confirmed that there is regular communication with Parish Councils from the team to ensure awareness and support where required.
- 6.5 It was confirmed to the Panel that the current reserves within the CIL fund are the average of what is usually expected to be available and that the statutory Annual Infrastructure Funding Statement shows annual statements and outlines priorities for future spending. It was further clarified that some strategic projects would be required and that consideration would need to be given to ensure wise use of the funds awarded and to ensure best value for the local communities.
- 6.6 Councillor Cawley enquired about the decision to decline a funding application for street lighting within the Great Staughton ward. It was advised to the Panel that CIL money should be used to unlock growth and that in order to use the money to its full potential, the Council needed to be mindful of obligations which fall under other providers. It was confirmed that the County Council are the responsible for street lighting within the public highway.
- 6.7 Councillor Gardener enquired about the potential for the Alconbury Flood Group applying for funding in the future. The Panel heard that an application could be made to future rounds of CIL and that would be considered assuming that it met the relevant criteria and provided the required supporting information.

7. KEY IMPACTS / RISKS

- 7.1 The key impact from not considering the CIL spend will be the potential for certain infrastructure projects not being delivered and match funding lost.

8. WHAT ACTIONS WILL BE TAKEN/TIMETABLE FOR IMPLEMENTATION

- 8.1 Project bids submitted will be notified of the outcome of the decision made by Cabinet. Next steps as appropriate are noted below:
1. Notify applicants of outcome of Cabinet meeting and provide feedback.

2. Prepare and initiate contracts for approved projects.
3. Issue funds in accordance with agreed milestones.
4. Commence quarterly monitoring of projects approved.
5. Provide an update for members at next funding round (rounds held twice each financial year).

9. LINK TO THE CORPORATE PLAN, STRATEGIC PRIORITIES AND/OR CORPORATE OBJECTIVES

9.1 This helps to deliver across several the Council's priorities for 2022/23 but specifically:

- Improving housing provision

10. LEGAL IMPLICATIONS

10.1 Regulation 59 (1) of the Community Infrastructure Levy Regulations 2010 (as amended) requires a charging authority to apply CIL to funding the provision, improvement, replacement, operation or maintenance of infrastructure to support the development of its area. It may also, under Regulation 59 (3), support infrastructure outside its area where to do so would support the development of its area.

10.2 Passing CIL to another person for that person to apply to funding the provision, improvement, replace, operation and maintenance of infrastructure is also permitted under Regulation 59 (4).

10.3 Section 216 (2) of the Planning Act 2008 as amended by Regulation 63 of the Community Infrastructure Regulations 2010 (as amended) stated that infrastructure 'includes [and is therefore not limited to]:

- (a) roads and other transport facilities,
- (b) flood defences,
- (c) schools and other educational facilities,
- (d) medical facilities,
- (e) sporting and recreational facilities,
- (f) open spaces.'

10.4 The levy may not be used to fund affordable housing.

11. RESOURCE IMPLICATIONS

11.1 CIL money can only be spent to deliver infrastructure, in accordance with the legal restrictions on the spending of CIL receipts.

11.2 Staff resource to administer and monitor the allocation of the CIL. This is funded, in part, by the administration costs permitted from the CIL receipts.

11.3 Staff resource from elsewhere in the Council will be used in preparing funding bids and implementing successful cases.

11.4 See table below for funds applied for and recommended for this round. This would leave circa £18m remaining to spend on strategic transport infrastructure and other infrastructure needs as stated in the Huntingdonshire Infrastructure Funding Statement and noted at para 3.3 above.

12. REASONS FOR THE RECOMMENDED DECISIONS

12.1 The projects identified have been considered in terms of how they support growth, their deliverability and risks, benefits and outputs and the extent of match funding being provided. The current stage of development of the project has also been considered. A summary of the key issues noted by officers in assessing each application request for over £50,000 CIL funding is noted in Appendix 2. Recommendations are for one of the following:

- Approve – to agree CIL funding subject to, where necessary, provision of further documentation necessary in line with delegated authority, as noted in the report recommendations and the completion of a contract
- Decline – to decline the project for receipt of CIL funding.

LIST OF APPENDICES INCLUDED

Appendix 1 – Update on ‘live’ Projects previously approved to-date.
Appendix 2 - Huntingdonshire Infrastructure Project Bids submitted for consideration in 2022/23 round 1 for £50,000.00 or less – Decisions

BACKGROUND PAPERS

Section 216 of Planning Act 2008

Huntingdonshire Infrastructure Delivery Plan

<http://www.huntingdonshire.gov.uk/media/2694/infrastructure-delivery-plan.pdf>

Huntingdonshire Infrastructure Delivery Plan – Infrastructure Schedule

<http://www.huntingdonshire.gov.uk/media/2693/infrastructure-schedule.pdf>

Huntingdonshire Infrastructure Delivery Plan Addendum

<http://www.huntingdonshire.gov.uk/media/2861/infrastructure-delivery-plan-addendum.pdf>

Huntingdonshire Infrastructure Funding Statement 2020-2021

<https://www.huntingdonshire.gov.uk/media/5874/infrastructure-funding-statement-2020-21.pdf>

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APPENDIX 1 - Update on 'live' Projects previously approved to-date

Project Name	Description	Project cost	CIL funding offered	Update
<p>Godmanchester Mill Weir area green space improvements</p> <p>Approved by Cabinet - 18th July 2019 & 17th March 2022</p>	<p>Godmanchester Mill Weir area green space improvements</p>	<p>£576,000.00</p>	<p>£248,000.00</p>	<p>Works completed July 2022, awaiting completion report.</p>
<p>St Ives Park Extension</p> <p>Approved by Cabinet - 18th July 2019</p>	<p>The provision of Benches/Interpretation and a feasibility study on the commercial opportunities through the park when fully available plus first year's maintenance due to early release</p>	<p>£80,000.00</p>	<p>£80,000.00</p>	<p>Awaiting Lease to be signed with HDC to take responsibility for the park. Change control to be submitted to rebase line spending onsite. Proposals will be shaped and consulted with Portfolio Holder at earliest convenience. Local groups with a particular interest in Biodiversity and community led activities will also be engaged in the plans for the park.</p>
<p>Improvements to path/cycle route at Riverside Park, St Neots</p> <p>Approved by Cabinet - 18th July 2019</p>	<p>Improvements to the path and cycle route at Riverside Park, originated from a pedestrian audit.</p>	<p>£600,000.00</p>	<p>£445,000.00</p>	<p>Planning Application has been received and is looking to be brought to DMC in the next couple of months.</p>

Project Name	Description	Project cost	CIL funding offered	Update
Warboys Village Hall Approved by Cabinet - 18th July 2019 Extension of time to 31 st July 2022 agreed by Cabinet 18th November 2021	Funding towards a new facility	£1,000,000.00	£200,000.00	Planning Permission was granted in June 2022, the project is facing increased material costs which the Parish are looking to resolve through additional grants or a loan. The Architects are drawing up the structural surveys and the completion date is now due late 2023. An extension of time to 31st December 2023 has been requested in report – see paras 2.8 – 2.11
Fenstanton Village Hall Approved by Cabinet - 16 th July 2020	Funding towards a new village hall in Fenstanton	£880,000.00	£75,000.00	Contracts have been exchanged with Morris Homes for the acquisition of the land. They are working on final designs and are now expecting completion of this project in January 2024.
Raised zebra crossing, B645, Kimbolton Approved by Cabinet - 18 th August 2020	Zebra crossing on B645	£48,000.00	£20,000.00	Final plans have been approved and the Parish have requested additional funding from Cambridgeshire County Council to cover the additional costs and are awaiting their response.

Project Name	Description	Project cost	CIL funding offered	Update
<p>Alconbury Weald Special school to serve Huntingdonshire, located at Alconbury Weald</p> <p>Approved by Cabinet – 11th February 2020 and confirmed 18th November 2021</p>	Alconbury Weald Special school	£20,000,000.00	£4,000,000.00	Contract discussions are underway. The County Council has confirmed that this project is on schedule.
<p>New length of cycle/footway and safer crossing point on Buckden Road, Brampton</p> <p>Approved by Cabinet - 18th March 2021</p>	Cycleway between Buckden and Brampton	£188,391.50	£100,000.00	There have been delays to this project but the County Council has confirmed it is all back on track and they anticipate the works being completed by May 2023.
<p>Great Paxton Play Area - 3 items of Adult Gym Equipment and a replacement trapeze bar for the children's play area.</p> <p>Delegated approval 3rd March 2020</p>	Play and adult gym equipment	£5,539.87	£2,540.00	Completed

Project Name	Description	Project cost	CIL funding offered	Update
Extension and landscaping of Little Paxton Cemetery Delegated approval 3 rd March 2020	Cemetery landscaping and extension	£137,408.40	£30,600.00	Land transfer has been completed and the landscaping and fencing is planned by October 2022.
Boatshed at Huntingdon Sailing Club, St Ives Delegated approval 3 rd March 2020	Boatshed	£168,554.00	£50,000.00	Works completed May 2022.
New mains power supply in Priory Park, St Neots Delegated approval 3 rd March 2020	Power supply to Priory Park	£15,500.00	£15,500.00	A location to house the cabinet has been agreed which will not affect the trees on site. Plans have had to change to overground cabling due to the trees and revised costs from the contractor are awaited due to these changes.

Project Name	Description	Project cost	CIL funding offered	Update
B1040 Wheatsheaf Road/Somersham Road Accident Reduction Scheme Approved by Cabinet - 18 th March 2021	Junction safety improvements	£1,200,000.00	£500,000.00	County Council has confirmed that land negotiation activities have commenced, as have on-site surveys, and design work continues. Non-intrusive topographical surveys have been completed. Once the design, negotiations and site surveys are completed they will be able to confirm the full costings. County Council has confirmed that the funding required to supplement the CIL and deliver the project has been identified as part of the County Council's capital budget.
Ramsey Skate Park Delegated Approval 22 nd October 2021	A plaza style concrete skate park, enabling inclusive and disabled sports access.	£130,000.00	£50,000.00	There are issues with fitting the skate park designs into the site on St Mary's Road. Ramsey Neighbourhood Trust is looking at all their options including possibly moving the skate park to another location in the village, discussions are underway at the moment.
Godmanchester Community Nursery - Delegated Approval 22 nd October 2021	Installation of Classroom, public toilets, café, and office	£250,000.00 (as part of a larger project)	£45,000.00	CIL element of project has neared completion.

Project Name	Description	Project cost	CIL funding offered	Update
St Neots Future High Street Fund	A comprehensive programme of schemes designed to enable the redevelopment of several strategically chosen areas of St Neots town centre and bring change to strengthen the economy of St Neots, attracting visitors, residents and businesses, while retaining the features that make it a strong and vibrant market town	£16,300,000 (funding envelope as project details developed)	£4,830,000.00	The updated position in relation to the Future High Street Fund is set out in the Market Towns Programme- Spring Update to Cabinet on the 16th June 2022.
Hinchingsbrooke Country Park Improvement Project Approved at Cabinet 17 th March 2022	Part of larger project, the bid seeks funding for: •Pathway improvements and associated lighting and signage. • Upgrading existing car park . • 5 new play zones • Associated management costs	£2,995,184.00	£1,495,184.00	Overall project remains on track but unforeseen delays may delay the overall programme, this is still within project contingency but closely monitored. Procurement is due for construction works. First stage play provision installed and open July 2022, Second stage of play equipment (mobility impaired) due and promotion October half term. Stakeholder meetings and exhibition planned for end of September into first week of October.

Project Name	Description	Project cost	CIL funding offered	Update
Hinchingsbrooke Hospital Approved at Cabinet 17 th March 2022	Redevelopment Phase 2 – Main Theatres	£25,506,600.00	£271,000.00	Contract negotiations underway and project is on track and due to complete in May 2023.
Sawtry Village Academy Approved at Cabinet 17 th March 2022	New community 3G Artificial Grass Pitch	£775,000.00	£150,000.00	The Football Foundation have confirmed that the project is now listed on their Grant Management System and will shortly be starting work on the site surveys, timelines, key milestones and project costs will follow thereafter. Initial milestone of this project commencing March 2023 but this is dependant on Planning Permission and Football Foundation submission.
Brampton FP24 /Buckden FP13 Public Rights of Way. Agreed by delegation on 14 th February 2022	Great Ouse Valley Rights of Way Maintenance/ Improvement	£132,000.00	£50,000.00	Talks underway with UKPN about rights of way and access to a sub-station, which do not represent a risk to the scheme. Anticipated milestones: Completion of design: End of August 2022 Procurement: November to December 2022 Delivery: December 2022 to March 2023

Project Name	Description	Project cost	CIL funding offered	Update
Ramsey St Mary's Recreation Ground Agreed by delegation on 14 th February 2022	To fund the vehicle access and construction of a small car park to serve the new recreation ground.	£158,802.14	£47,136.00	Work has completed. Awaiting completion report.
Ramsey Pavilion Agreed by delegation 21 st July 2022	To fund remaining infrastructure including the car park and access.	£585,000.00	£33,000.00	Delays due to lease agreement issues. Once this has been resolved the works are due to complete as soon as possible.

Non-Parished Areas

Project Name	Description	Project cost	CIL funding offered	Update
Winwick traffic calming Delegated Approval 22 nd October 2021	Reduced Speed Limits and Moving Vehicle Activated Sign	£17,716.42	Up to £6,000.00	Project completed August 2022

APPENDIX 2 - Huntingdonshire Infrastructure Project Bids submitted for consideration in Round 1 2022/23 for £50,000.00 or less – Decisions

Project proposed	Location	Who placed the CIL bid?	CIL funding requested	Total project cost without VAT	CIL as a % of total EXCL VAT	Decision	Comments
Replacement Streetlights	Great Staughton	Parish Council	£8,713.00	£8,713.00	100%	Decline	This project does not have clear links to growth and development and is not a CIL priority.
Replacement Streetlights	Abbots Ripton	Parish Council	£5,400.00	£5,400.00	100%	Decline	This project does not have clear links to growth and development and is not a CIL priority.
Village Hall roof replacement	Glatton	Village Hall Management Committee	£49,750.00	£64,750.00	77%	Approve	Subject to 1) Business Plan submission 2) Budget Plan Submission 3) Risk Plan Submission 4) Confirmation of milestones 5) Confirmation from HDC Planning that the replacement roof is acceptable as it is within a Conservation Area.

Project proposed	Location	Who placed the CIL bid?	CIL funding requested	Total project cost without VAT	CIL as a % of total EXCL VAT	Decision	Comments
Repair and renovation of Clock Tower	Houghton	Parish Council	£22,000.00	£22,000.00	100%	Decline	This project does not have clear links to growth and development in the parish and is not a CIL priority. Although there has been growth in St Ives this project is not required to enable that local growth.
Playing field equipment upgrade	Catworth	Catworth Playing Field Committee	£49,000.00	£49,777.00	98%	Decline	There has been limited local development and the match funding is insufficient.
Village hall external store	Abbotsley	Village Hall Management Committee	£2,000.00	£4,100.00	49%	Decline	This storage project is not required to enable local growth.

Project proposed	Location	Who placed the CIL bid?	CIL funding requested	Total project cost without VAT	CIL as a % of total EXCL VAT	Decision	Comments
Pavilion landscaping project	Stilton	Parish Council	£10,000.00	£12,500.00	80%	Decline	This project does not have clear links to growth and development in the parish and would not prevent growth. Although there has been growth in the area it is not required to enable that local growth and would not prevent further growth.
Replacement Streetlighting	Great Paxton	Parish Council	£7,500.00	£14,729.49	51%	Decline	This project is not required to enable local growth.
Speed reduction signs	Ellington	Parish Council	£4,000.00	£5,000.00	80%	Decline	This project is not required to enable local growth.
Polytunnels for community nursery	Godmanchester	Parish Council	£20,000.00	£40,000.00	50%	Decline	This project is not required to enable local growth.
Road safety table	Elton	Parish Council	£13,747.70	£51,671.74	27%	Accept	Subject to 100% of the full project cost being confirmed without additional CIL funding.

Project proposed	Location	Who placed the CIL bid?	CIL funding requested	Total project cost without VAT	CIL as a % of total EXCL VAT	Decision	Comments
Community Playground Improvement and Refurbishment	Great Gransden	Parish Council	£20,000.00	£38,000.00	53%	Accept	Subject to 1) Budget details including contingency being submitted, 2) Confirmation of match funding, 3) Confirmation of Parish support and match funding, 4) Confirmation Planning Permission is not required 5) Confirmation of the selected play equipment, costs and that the overall cost of the project has not reduced.